

# **Rulebook on Open Science at the University of Belgrade - Faculty of Chemistry**

## **General conditions**

### Article 1

This Rulebook on Open Science at the University of Belgrade - Faculty of Chemistry (hereinafter: the Rulebook) regulates the obligations, responsibilities, measures and procedures aimed at implementing the Open Science Platform of the Ministry of Education, Science and Technological Development (hereinafter: the Platform).

The Rulebook applies to all researchers employed at the University of Belgrade - Faculty of Chemistry (hereinafter: the Faculty) whose scientific results/publications resulted from programs and projects that were fully or partially financed by funds from the budget of the Republic of Serbia, the budget of the European Commission or by other research funders.

Researchers are individuals who perform scientific research activities and who meet the conditions prescribed by the Law on Science and Research.

## **Open access to scientific publications**

### Article 2

The Cherry repository serves as a digital institutional repository at the Faculty (hereinafter: the Repository) and it is available at the URL address <https://cherry.chem.bg.ac.rs>. Electronic versions of all scientific publications created as a result of scientific research carried out at the Faculty, through programs and projects, must be deposited in the Repository.

Scientific publications are considered to be:

- articles published in scientific journals;
- monographs;
- chapters in monographs and texts published in thematic proceedings;
- conference objects;
- doctoral dissertations.

### Article 3

The published (final) version of a scientific publication must be deposited in the Repository. If the terms of the contract with the publisher allow it and if there are no other legal restrictions, this version will be freely available online to all at no cost.

If there are legal restrictions that prevent open access to the published version of the publication, the peer-reviewed manuscript (accepted for publication) of the scientific publication must also be deposited in the Repository, which becomes publicly available after the expiration of the embargo period prescribed by the publisher. If immediate open access is provided to the final version of the publication deposited in the repository, it is not necessary to deposit the peer-reviewed manuscript as well.

Electronic versions of scientific publications published in magazines, monographs and proceedings in open access must also be deposited in the Repository.

#### Article 4

The electronic version of the publication must be deposited in the Repository immediately after publication. If possible, the full text of the publication (i.e. the published version or accepted manuscript) must be freely available immediately, and in any case no later than 12 months after the date of publication.

#### Article 5

The obligation of depositing and open access applies to all scientific publications published by researchers starting from January 1, 2018.

### **Open access to primary data**

#### Article 6

Electronic versions of all research data realized at the Faculty, which are related to the funded research specified in Article 1 of this Rulebook, must be deposited in the Repository.

#### Article 7

Research data must be deposited in accordance with FAIR principles, which means depositing in recommended formats suitable for long-term storage as well as detailed metadata described.

Data are the basis of scientific work: with them, other researchers can repeat an experiment, use data with a different methodology, or check the credibility of the scientific work in which the data were published. Research data most often include data collected during experiments and trials, raw statistical data, software, field materials, etc.

Research data are considered to be:

- raw data, datasets and databases used to create or contribute to research for a publication;
- data tables;
- graphic displays;
- photographs;

- video materials and animations;
- sound files;
- software applications and code for data analysis or computer model simulation software;
- case studies and other examples of practice, behavior and events observed and studied in the work;
- questionnaires, surveys, forms and other instruments for gathering information that were used in research for the work;
- any text that presents multiple descriptions and information about the background, processes, experiments, trials, conditions, controls, interventions, locations, observations, findings, arguments, and conclusions of the research.

#### Article 8

If the deadlines for depositing are not otherwise defined by the project conditions, the electronic version of the research data is deposited in the Repository immediately after the publication of the publication in which the data is presented. Data which are not part of the publication can also be deposited. The content may be freely available under the free Creative Commons license, especially for data derived from the works described in Article 1 of this Rulebook.

#### Article 9

The obligation to deposit research data in the Repository, specified in Article 8 of this Rulebook, is based on all primary data of scientific publications published by researchers starting from November 1, 2021.

### **Open access to other results of scientific research**

#### Article 10

Other results of scientific research can be deposited in the Repository, such as unreviewed manuscripts (so-called preprints), various types of materials, audio-visual materials, working documents, posters, presentations, reports, and others.

Researchers are recommended to provide open access to these materials whenever there are no legal and/or ethical restrictions or restrictions prescribed by a general or individual act of the Faculty.

## **Responsibilities of the researchers**

### Article 11

Researchers have the obligation to independently deposit or deliver to the Faculty Library for depositing the electronic version of all scientific publications published under the affiliation of the Faculty and the Innovation Center, especially those described in Article 1 of this Rulebook. Researchers are obliged to independently deposit electronic versions of research data in the Repository with the support of the Faculty Library in the form of education it conducts.

If researchers have published or deposited in a repository primary data related to publications created as a result of research, they must provide this information when depositing publications and data in the Repository or submit it to the Faculty Library.

Researchers can independently deposit to the Repository also scientific publications published under other affiliations.

## **Responsibilities of the Library**

### Article 12

The Library of the Faculty of Chemistry:

- provides support to researchers when depositing publications and primary data to the Repository;
- checks the quality and integrity of metadata and files deposited in the Repository;
- ensures copyright and license conditions are followed;
- organizes education for researchers regarding Repository deposition procedures, as well as other topics related to open science and the implementation of the Platform;
- supervision of the implementation of the Platform and the provisions of this rulebook related to research data will be carried out in the Faculty Library, in cooperation with the departments heads.

## **Monitoring the implementation of the Platform**

### Article 13

Control of the implementation of the Platform is performed annually, when submitting a report on the researcher's work.

The control of the implementation of the Platform is carried out by the Faculty Library, based on the bibliographies submitted by the researchers with the annual reports.

## **Transitional and final provisions**

### Article 14

Amendments and additions to this Rulebook are possible in the same manner and procedure as for its adoption.

### Article 15

The Rulebook comes into effect enters into force on the eighth day from the day of its publication on the notice board of the Faculty.

In Belgrade,  
November 10, 2021